

**As a charity seeking donations from the public we the Research Foundation aim to comply with the Guidelines for Charitable Organisations on Fundraising from the Public**

- ✓ The Research Foundation is committed to complying with the Guidelines for Charitable Organisations on Fundraising from the Public and has formally discussed and adopted the Guidelines at a meeting of the governing body.
- ✓ The Research Foundation confirms its commitment to the principles set out in the Guidelines for Charitable Organisations on Fundraising from the Public by a statement to that effect in its annual report.
- ✓ The Research Foundation has a Donor Charter which is consistent with the Guidelines for Charitable Organisations on Fundraising from the Public.
- ✓ The Research Foundation regularly monitors compliance with the Guidelines for Charitable Organisations on Fundraising from the Public and compliance reports are received regularly by the governing body.
- ✓ The Research Foundation considers the Guidelines for Charitable Organisations on Fundraising from the Public when planning all fundraising activity.
- ✓ The Research Foundation provides honest, open, accountable and transparent disclosure when fundraising from the public.
- ✓ The Research Foundation has appointed a member of the governing body and/or a senior member of staff to be responsible for compliance with the Guidelines for Charitable Organisations on Fundraising from the Public.
- ✓ The Research Foundation ensures that fundraising staff are provided with information and training on the Guidelines for Charitable Organisations on Fundraising from the Public and its implementation.
- ✓ The Research Foundation has a feedback and complaints procedure consistent with the Guidelines for Charitable Organisations on Fundraising from the Public. Feedback is recorded for review by relevant staff including the Manager and governing body. Feedback is responded to promptly and appropriately.
- ✓ The Research Foundation prepares financial reports consistent with the requirements of the Charities Act 2009 and the Charities Regulator which include a statement concerning the extent to which control of the organisation is independent of its funding sources.
- ✓ The Research Foundation ensures that all donations are tracked and recorded and complies with data protection requirements.
- ✓ The Research Foundation is accessible to the public through a number of readily available contact options.